Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
August 18, 2020

(Due to COVID-19, this meeting was held virtually through a Zoom webinar)

Present virtually: Debbie Wingo, President; Phil Raya, Vice President; Dan Wells, Clerk; Pete Carlson, Member; Brian Jackman, Member; Jim Bridges, Superintendent

In attendance virtually: Dena Whittington, Chief Business Officer; Nancie Castro, Director of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Coordinator; Christina Orsi, Ken Silman, Emily Stroup, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:37 PM
b. Roll Call to Establish Quorum – all members were present virtually
c. Approval of Agenda- No changes were made to the agenda
d. Public Hearing

MSA (Wells/Jackman) – Approve the agenda as presented

Ayes – 5	Nays – 0	Absent – 0	Abstain – 0
Carlson, Jackman, Raya, Wingo, Wells			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:31 PM

Welcome from Board President Mrs. Wingo
Pledge of Allegiance
Superintendent's Report – Dr. Bridges thanked the administrators, teachers and staff of the Jefferson School District for all of their efforts and hard work to get the schools ready to open virtually. He also thanked the parents and students for their patience as we work through some of the technical challenges of distance learning. Dr. Bridges is pleased to announce that after a one-week delay, the Jefferson Virtual Academy is up and running. He thanked Sarah Steen, Michele Vinyard, Nancie Castro, and all of the teachers for making this happen.

PJHM has been hard at work this summer working on the design of Franklyn Cole Elementary School. Dr. Bridges and PJHM Architect, Ken Podany, went on a field trip to Stanford University in the summer to look for inspiration. Mr. Podany continues to fine tune the school design and is working on a model to share in the next month or two. As with Corral Hollow Elementary School, the District will hold some small break out planning groups to review the design and provide feedback to improve the project.

In Closed Session-

MSA (Carlson/Wells) - Approved the transfers for certificated employees 12040 and 12041; the new hire of employees 12043, 12044, the new positions for employees 12042, 12045, and 12046; and accepted the resignations of employees 12047 and 12048.

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The Board also accepted the retirement of classified employees 12049 and 12050, approved the hire of employee 12051, and approved the leave of absence for employees 12052-12063, and the transfer of employee 12064.
Roll call vote was as follows:

Ayes – 5	Nays – 0	Absent – 0	Abstain – 0
Carlson, Jackman,			
Raya, Wingo, Wells			

III. PUBLIC HEARING – Dr. Bridges read the following Public Comment which was received via Google Forms prior to the meeting:

Larkin Fleckner:
I would like to thank the district (and especially the 1st grade teachers at Hawkins) for the new and excellent approach to distance learning this year. It has been absolutely invaluable to see my student practicing writing and math in real physical textbooks under the watchful and expert eye of her teacher.

We plan on having our daughter continue with the distance learning model through the rest of this school year, and we feel comfortable doing so knowing that we have both our at-risk family safe and our daughter's education in good hands during this unprecedented and challenging time.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meeting June 16, 2020, Special Board Meeting July 16, 2020
4.2 Warrants – June 2020 and July 2020
4.3 Financials
4.4 Special Education Annual Contract Renewals

Roll call vote was as follows:
MSA (Carlson/Raya) approve the consent agenda as presented
Roll call vote was as follows:

Ayes – 5	Nays – 0	Absent – 0	Abstain – 0
Carlson, Jackman,			
Raya, Wingo, Wells			

V. EDUCATIONAL SERVICES

5.1 2020/21 New School Year Update – Dr. Bridges outlined the breakdown of Jefferson School District (JSD) students for the 2020-2021 school year. The district has 2,210 students enrolled as of today and we have 2,043 students in full time distance learning. We have 101 students enrolled in the Independence Study program. The District currently has a total of 56 students in the Jefferson Virtual Academy (JVA) and we still see more students joining this program. JVA is a self-paced independent program where students work primarily online. For our K-5 students, JVA is through Florida Virtual School and our 6-8 grade students are using Edgenuity. All JVA students meet once weekly with a JSD teacher. The District distributed Chromebooks to all students to ensure that our students had access to good, functioning devices. We have distributed hot spots to families who live in rural areas or need more bandwidth. The District made a decision to make a Zoom license purchase which allows teachers to have more functionality.

5.2 JSD Guide for the Safe Reopening of Schools 2020-2021 Update - Dr. Bridges provided clarification to COVID 19 procedures on page 5 of the plan. The Guide will be brought back for Board approval in September.

5.3 Student Enrollment – We have 2,210 students enrolled which is down 62 students from this time last year. Our hope is with the new developments; our student enrollment will start to rise again.

VI. PERSONNEL SERVICES

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6.1 MOU Between JSD & JTA Regarding the COVID-19 Pandemic and School Opening During the 2020/21 School Year and Amendment 1
MSA (Jackman/Raya) approve the MOU Between the JSD & JTA Regarding the COVID-19 Pandemic and School Opening During the 2020/21 School Year and Amendment 1 as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

6.2 Internship Contract Agreement, Brandman University, Multiple Subject Internship Credential, Single Subject Internship Credential, Education Specialist Internship Credential
MSA (Carlson/Wells) approve the Internship Contract Agreement, Brandman University, Multiple Subject Internship Credential, Single Subject Internship Credential, Education Specialist Internship Credential as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

6.3 New Certificated Staff Report- Human Resources Director, Nancie Castro, provided new teacher information background information. The Board Members commented that they enjoy seeing former students getting hired to work within the District. The Board of Trustees welcomed all new hires to the Jefferson School District.

VII. BUSINESS AND FACILTIES
7.1 June and July 2020 Budget Adjustments -
MSA (Jackman/Carlson) approve the June and July 2020 Budget Adjustments as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.2 Actuarial Study of Other Post-Employment Benefits Under GASB 74/75 – CBO, Dena Whittington, noted that this is an actuarial study that was previously required to come to the Board every other year now it is required to come annually. This study concerns a group of former employees whom the District is paying benefits for.
MSA (Jackson/Raya) approve the Actuarial Study of Other Post-Employment Benefits Under GASB 74/75 as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.3 Consolidated Application for Funding (CARS) 2020-2021
MSA (Wells/Carlson) approve Consolidated Application for Funding (CARS) 2020-2021 as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.4 Facilities Inspection Tool (FIT) Reports- Mr. Raya commented that it was nice to see that the schools are all in good repair.
MSA (Carlson/Raya) approve the Facilities Inspection Tool (FIT) Reports as presented
Roll call vote was as follows:

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Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.5 2020-2021 JSD Revised Budget- CBO, Dena Whittington reported that this is an increase to our LCFF revenue from our adopted budget. Because of the magnitude of the increase, the District is taking a revision instead of waiting to update our revenue. Next month, Ms. Whittington will have an updated report to present to the Board. Mr. Wells wanted to confirm that based on the $1.5M increase, the $3M shortfall presented in the June adopted budget has been whittled down to $1.5M. He asked if the increase takes care of the budget shortfall this coming school year? Ms. Whittington confirmed that Mr. Wells is correct, the state was able to increase our revenue by deferring the cash. The District won't actually receive the cash until July or August the following year from the state.
MSA (Wells/Jackman) approve the 2020-2021 JSD Revised Budget as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wingo, Wells

7.6 Quarterly Williams Act Reporting- there were no complaints to report

VIII. BOARD DISCUSSION AND REPORTS

8.1 New Board Policy BP 0470, COVID-19 Mitigation Plan, Consider for Adoption
MSA (Carlson/Raya) approve the Revised Board Policy, BP 0470, COVID-19 Mitigation Plan, as presented
Roll call vote was as follows:
Ayes – 5 Nays – 0 Absent – 0 Abstain – 0
Carlson, Jackman,
Raya, Wells, Wingo

8.2 Discussion of Special Board Meeting on September 15, 2020 Regarding Learning Continuity and Attendance Plan. Dr. Bridges stated that we must have two board meetings in September regarding the required Learning Continuity and Attendance Plan. The District is required to complete the Learning Continuity Attendance Plan which is being used this year. This plan deals with distance learning, hybrid models and how the District will provide instruction this year. The District is expected to have a public hearing and a second board meeting to approve the plan as we typically do for the LCAP process. The first regularly scheduled meeting in September will be the public hearing, and the plan will be brought to the Board for approval on September 15, 2020.

8.3 Discussion of School Mascots and Color Selection for New School Sites- Dr. Bridges outlined a plan for choosing mascots first and then choosing colors for the new campuses. Dr. Bridges proposed an option to determine the school colors earlier in the process, so that the school colors can be incorporated in the design of the school, and the students will be able to have school tee shirts in preparation for their new school.

Dr. Bridges proposed selecting the mascot first and starting the process with four mascot choices. All JSD students would vote which would then narrow the field to three mascots. Next the current staff and Board of Trustees would narrow the field to two mascots. Finally, only the students that live in the Tracy Hills development would select from the top two choices to select the mascots.

The second selection phase would be the color selection. We would put forward two-three color schemes and logos. The District would work with PJHM and graphic designers to come up with logos and color schemes. Dr. Bridges proposed a voting percentage of 40% to Tracy Hills students, 25% total JSD student body, 20% Jefferson Staff, 10% for the Board and 5% to the developers. The decision would primarily be made by the students.

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The Board of Trustees were in favor of deciding colors and mascots earlier in the process rather than later. Mr. Carlson and Mr. Raya feel the students and the community should have the majority of the weigh in on the decision. Mr. Wells asked about how the list of four mascots would be chosen and Dr. Bridges indicated that he has been looking at things native to the area for mascot choices for the schools. Corral Hollow is unique as the canyon was once used for horses, and there are lots of sheep, rams, coyotes, hawks, and elk as well.

The Board prefers that the current students, then Tracy Hills and Ellis students and community members and staff weigh in on the decision. Mr. Jackman mentioned that the staff should have a voice in the decision and Mr. Wells wanted to ensure that the mascot choices are appropriate. For the color scheme, we will increase the student vote for the kids who reside in the community, eliminate the Board and developer, and instead include the community in the vote. Dr. Bridges will revise the plan for selection process and bring back the mascot choices another month for review.

8.4 Items for Next Board Meeting – Learning Continuity & Attendance Plan, band/music classroom update, mascot and colors.

ADJOURNMENT – MSA (Carlson/Jackman) 7:14 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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